

How Do I Get a Copy of my Form W-2
for PCS Reimbursements?

If you do not receive a copy of your Form W-2 from the USACE Finance Center for Permanent Change of Station (PCS) reimbursements by the 5th of February in the year following the year you received reimbursements,
send an e-mail request to

Terry L. Williams

Terry.L.Williams@fc02.usace.army.mil

in the USACE Finance Center Disbursing Division.

Also send a **Cc...** copy to **Vera N. Dockery,**

Vera.N.Dockery@fc02.usace.army.mil

so that a copy of your request can be put in your PCS file.

The following information is needed in the e-mail request:

- The year of the Form W-2 you are requesting
- Your CEFMS "Employee Identification Number"
- Your current postal mailing address
- Your telephone number
- Your FAX number